

Information for the Researcher/s who Require/s Access to the Data of the Research/es Conducted by the Department of Population Sciences (DPS), University of Dhaka

1. The prospective researcher/s who require access to the dataset is/are strongly encouraged to consult/review the questionnaire of the relevant study and then submit an application and a formal outline of the proposed study/ proposal to the Chairman of the DPS through their research supervisor/reporting officials. The proposal (max three pages) must include a title, a clear statement of the background to the proposed data use, the objectives, and a proposed brief methodology, and relevant references. In the outline, the researcher/s must demonstrate their ability to carry out the proposed study through research proposal/peer-review publication/s in the area of interest.
2. The Chairman of the DPS will place the application and proposal to the Academic Committee for scrutinizing and decision making.
3. The researcher/s will be required to cover the costs of administering data sharing (including legal fees if applicable), retrieving, processing, and sending the data. The estimated costs for a request will be provided after the initial review of the application.
4. The researcher/s will be required to sign a Data Sharing Agreement (DSA) with the DPS, which meets the Department's data-sharing requirements.
5. The potential researcher/s are requested to read the Data Sharing Policy carefully before applying for data to the DPS.

Data Sharing Policy of DPS for the External Researcher/s

1. The data will be provided to only the researcher/s named in the original application and as specified in the relevant DSA.
2. The data can/will be used only for the proposed research or study purpose.
3. The researcher/s or organization must not be pass or sell the data to anybody without the written permission of the DPS.
4. The researcher/s needs to submit a new application with a research proposal if the researcher/s wants to use the data for another purpose.
5. The researcher/s must keep the data files in a secure location (i.e., password-protected computer) from where the unauthorized users cannot access the data.
6. The researcher/s agrees to treat all data as confidential and to make no effort to identify any individual, household, or enumeration area in the survey in their analysis or publication/s.
7. The researcher/s agrees that no results will be published in which communities or individuals can be identified.
8. The researcher/s agrees that the data will not be used for any profit-oriented commercial venture.
9. The researcher/s will use the data only for academic, research, and policy purposes.
10. The researcher/s must/ can not post the raw data on any media.
11. The researcher/s who is/are requesting the data should be employed of a recognized academic institution, enrolled graduate students (Masters/ MPhil/ PhD), government

agency, Bangladeshi and international non-government and not for profit agencies. The DPS will carefully consider the potential implications of sharing data with a third party if the (third) party may derive commercial benefits from the data sharing.

12. The researcher/s must not have a conflict of interest that may potentially influence their interpretation of any analyses. The researcher(s) must declare all actual or potential conflicts of interest regarding the dataset for which they applied. The researcher/s must also declare funding sources (if any) for the proposed study for which the dataset will be used.
13. The researcher/s will be provided anonymous/de-identified data. The researcher/s must agree not to link the anonymous /de-identified data provided with any other dataset without having permission from the DPS.
14. The researcher/s can not make any faculty member of the DPS as co-author of the research using the provided data.
15. The researcher/s can only re-code variables for the analysis purpose.
16. The researcher/s must communicate to the Chairman of the DPS first if any controversial issues arise during data analysis. The researcher/s will not publish any controversial issues without prior discussion from/with the DPS. After discussion, if controversies remain unresolved, then the publication rights of the findings will be reserved by the DPS.
17. The researcher/s must acknowledge the DPS appropriately in their publication for providing the dataset.
18. The researcher/s will submit a copy of all the reports and publications based on the provided dataset/s to the DPS Office.
19. The DPS retains the absolute right to decide whether access to data will be provided to the researcher/s or not. Even after sharing the data, anytime, the DPS reserves the complete right to cancel the data-sharing agreement with any researchers or organizations if they failed to comply with DSA.